

## Matching Gifts Program- Tree Policy

- All plants become the property of South Suburban Park and Recreation District (SSPRD).
- There will be no plantings in irrigated parks (developed parks). These parks had an original landscape plan that was reviewed and approved through a formal process. South Suburban procedures require alteration of those plans only when the park receives major renovations through a Capital Improvement Plan process, at which point public input will be solicited by the South Suburban Planning department.
- Planting in native or open space areas:
  - Location must be level and accessible for staff to transport and plant the tree. All plantings done by SSPRD staff.
  - Location must not interfere with mowing or maintenance access.
  - The homeowner or person requesting the planting must water the tree for at least three years for proper establishment. Guide sheet to be provided.
  - Trees that do not survive, for any reason, will not be replaced by SSPRD.
  - Tree species selection and final planting location must be approved by SSPRD Forestry or Open Space staff.
  - Applicant must have written approval from neighbors, if future line of sight is impacted by the planting.
  - SSPRD Forestry staff will be responsible for long-term maintenance, including structural pruning.